**Email – Principled Thank You**

Below is a template you can cut and paste into the body of an email to send separately to your Mentor, Significant Other, and Principled Leader upon completion of your meeting after replacing the yellow highlighted sections with the appropriate information.

Name,

Good Morning! Thank you for meeting with me on Date / Time to support my developmental actions.

I greatly enjoyed our conversation. Likewise, I learned a great deal about myself and my principles.

Thank you again!

Sincerely,

Name

Signature Block